

To: Licensing and Gambling Acts Committee

Date: 01 March 2011 **Item No:**

Report of: Head of Environmental Development

Title of Report: Licence Fees 2011/12

Summary and Recommendations

Purpose of report: To seek agreement of the licence fees for 2011/12 where the Council has discretion over the level of fee charged.

Report Approved by:

Finance: Paul Swaffield

Legal: Daniel Smith

Policy Framework:

Recommendation(s):

Committee is requested to:

- (a) note the licence fees set by statute, and
- (b) agree the licence fees for 2011/12 as set out in this report.

1. The purpose of this report is to agree licence fees for 2011/12 where the Council has discretion over the level of fee charged. The proposed fees are set out in the Appendix.
2. This Committee is responsible for fees under the Licensing Act 2003 and Gambling Act 2005. Fees for other types of licence will be the subject of a separate report to General Purposes Licensing Committee. All fees under the Licensing Act are set by statute. The authority has discretion under the Gambling Act to set Gambling Premises Licence fees up to the statutory maximum. Fees for Gaming Machine Permits and Temporary Use Notices are set by statute.

3. The general principles when setting fees are that they must be reasonable and relate to the cost of performing the function. Costs include staffing, administration, testing, inspections, hearings, enforcement and appeals.
4. Any increase in fees are inflationary rises.

Financial Implications

5. The Council is responsible for collecting licence fees for these functions. Predicted income from licence fees is included in the Council's budget.

Legal Implications

6. The Committee's responsibilities are set out in the Council's Constitution and include setting and reviewing licence fees under the Licensing Act 2003 and Gambling Act 2005.

Name and contact details of author:

Julian Alison

Tel: 01865 (25)2381

Email: jalison@oxford.gov.uk

Background papers:

Version number: 1.0

Environmental Development - Licence Fees 2011-12 set by the Council

	2010-11	2011-12
Gambling Act 2005 - Premises		
Bingo Premises		
Application	£808.00	£836.00
Annual fee	£530.00	£550.00
Variation application	£1,162.00	£1,200.00
Transfer application	£375.00	£388.00
Reinstatement application	£482.00	£500.00
Provisional statement application	£702.00	£727.00
Copy of licence	£25.00	£25.00
Notification of a change	£44.00	£50.00
Family Entertainment Centre		
Application	£654.00	£677.00
Annual fee	£590.00	£610.00
Variation application	£905.00	£937.00
Transfer application	£342.00	£355.00
Reinstatement application	£418.00	£433.00
Provisional statement application	£573.00	£593.00
Copy of licence	£25.00	£25.00
Notification of a change	£44.00	£50.00
Adult Gaming Centre		
Application	£654.00	£677.00
Annual fee	£590.00	£610.00
Variation application	£905.00	£937.00
Transfer application	£342.00	£355.00
Reinstatement application	£418.00	£433.00
Provisional statement application	£573.00	£593.00
Copy of licence	£25.00	£25.00
Notification of a change	£42.00	£50.00
Betting Premises (Track)		
Application	£770.00	£800.00
Annual fee	£702.00	£727.00
Variation application	£1,213.00	£1,255.00
Transfer application	£370.00	£383.00
Reinstatement application	£455.00	£470.00
Provisional statement application	£636.00	£660.00
Copy of licence	£25.00	£25.00
Notification of a change	£44.00	£50.00
Betting Premises (Other)		
Application	£728.00	£755.00
Annual fee	£557.00	£577.00
Variation application	£1,006.00	£1,040.00
Transfer application	£357.00	£370.00
Reinstatement application	£445.00	£460.00
Provisional statement application	£627.00	£650.00
Copy of licence	£25.00	£25.00
Notification of a change	£44.00	£50.00

Gambling Act 2005 - Permits**Alcohol Premises Gaming Machine Permits**

Application	£150.00	£150.00	Fee set by Statute
Existing operator application	£100.00	£100.00	Fee set by Statute
Annual fee	£50.00	£50.00	Fee set by Statute
Permit variation fee	£100.00	£100.00	Fee set by Statute
Transfer of permit	£25.00	£25.00	Fee set by Statute
Change of name on permit	£25.00	£25.00	Fee set by Statute
Copy of permit	£15.00	£15.00	Fee set by Statute
Notification of 2 machines	£50.00	£50.00	Fee set by Statute

Club Gaming Permits and Club Gaming Machine Permits

Application	£200.00	£200.00	Fee set by Statute
Application (Club Premises Certificate)	£100.00	£100.00	Fee set by Statute
Annual fee	£50.00	£50.00	Fee set by Statute
Permit variation fee	£100.00	£100.00	Fee set by Statute
Renewal	£200.00	£200.00	Fee set by Statute
Renewal (Club Premises Certificate)	£100.00	£100.00	Fee set by Statute
Permit variation fee	£100.00	£100.00	Fee set by Statute
Copy of permit	£15.00	£15.00	Fee set by Statute

Family Entertainment Centre Gaming Machine Permits

Application	£300.00	£300.00	Fee set by Statute
Existing operator application	£100.00	£100.00	Fee set by Statute
Renewal	£300.00	£300.00	Fee set by Statute
Change of name on permit	£25.00	£25.00	Fee set by Statute
Copy of permit	£15.00	£15.00	Fee set by Statute

Gambling Act 2005 Temporary Use Notice

Submission of Notice	£500.00	£500.00	Fee set by Statute
Copy of Notice	£25.00	£25.00	Fee set by Statute

Environmental Development - Licence Fees 2010-11 set by Statute

	2010-11	2011-12	Comments
Licensing Act 2003			
Application fee			
Application and Variation Fees - Premises Licenses and Club	£100-£635	£100-£635	Fee set by Statute
Enhanced fee for some premises with rateable value above £87,001	£900-£1,905	£900-£1,905	Fee set by Statute
Additional fee for capacity of more than 100	£1,000-£64,000	£1,000-£64,000	Fee set by Statute
Minor Variation Fee	£89.00	£89.00	Fee set by Statute
Annual fee			
Premises Licenses and Club Premises	£70-£350	£70-£350	Fee set by Statute
Enhanced fee for some premises with rateable value above £87,001	£640-£1,050	£640-£1,050	Fee set by Statute
Additional fee for capacity of more than 100	£500-£32,000	£500-£32,000	Fee set by Statute
Personal License	£37.00	£37.00	Fee set by Statute
Transfer of Premises Licence	£23.00	£23.00	Fee set by Statute
Change of address	£10.50	£10.50	Fee set by Statute
Copy of licence	£10.50	£10.50	Fee set by Statute
Temporary Event Notice	£21.00	£21.00	Fee set by Statute
Provisional Statement	£315.00	£315.00	Fee set by Statute